

THE UNITED REPUBLIC OF TANZANIA



MINISTRY OF INFORMATION, CULTURE, ARTS AND SPORTS

FILMING PERMIT APPLICATION FORM

NOTE:

This form should be completed by all companies, institutions, groups or individuals who seek permission to undertake assignment as film/video/documentary producers. Film/video/ documentary producers should submit letters stating reasons for shooting/ filming in Tanzania. They must also attach a synopsis or scripts when forwarding their applications. All applicants are advised to submit this form at least one month before the commencing date of the assignment, to:

Executive Secretary  
Film Board Tanzania  
Ministry of Information, Culture, Arts and Sports  
P.O. Box 8031  
DAR E SALAAM  
Tel: +255222121920  
Fax +25522 2121921  
Hotline: +255 716 888 891  
Facebook: Tanzania Film Board  
[filmboard@habari.go.tz](mailto:filmboard@habari.go.tz)  
[km@habari.go.tz](mailto:km@habari.go.tz)  
TANZANIA

PART I: PARTICULARS OF AN APPLICANT

Surname: ..... First  
Name(s) .....  
Date of  
Birth: ..... Nationality: .....  
Marital  
Status: ..... Profession: .....  
Passport No.: ..... Date and Place of  
Issue: .....

Home Organization represented:

.....  
Address.....Phone.....  
Fax: .....Email: .....

Address/Reference while in Tanzania.....  
.....  
Phone..... Fax..... email.....

**PART II: FEES FOR PERMITS**

- a) Film/Video producers Fees \$ 1,000 Fast Truck applications US\$ 3,000 (to be processed within 7 working days)
- b) Indicate whether you will pay by banker's draft or through courier service or by cash: Through agent in Tanzania.....

PAY THROUGH ACCOUNT NUMBER: 20110019877  
BENEFICIARY: TANZANIA FILM BOARD – EXECUTIVE SECRETARY  
BANK: NATIONAL MICROFINANCE BANK  
BRANCH: NMB BANK HOUSE

**PART III: PURPOSE AND DURATION OF VISIT**

- 1. Number of people in the entourage (Figure) ..... (Attach details)
- 2. My/our purpose is to .....  
..... (Attach detailed synopsis/script)
- 3. I/We intend to stay in Tanzania for (days/months)  
.....
- 4. Date of entry to Tanzania .....
- 5. Point of entry to Tanzania .....  
Point of Exit ..... Date .....
- 6. Do you intend to import any filming equipments (Yes/No) (If Yes, you will be required to deposit a cash bound with customs authorities at point of entry).
- 7. I/We wish to visit (specific areas)  
.....  
.....  
.....
- 8. I/We wish to interview  
.....  
.....  
.....

PART IV: LAST VISIT TO TANZANIA (IF ANY)

Date (s)

.....

Purpose

.....

.....

PART V: DECLARATION

I/We declare that I/we will submit two copies of film/documentary/program me to the Executive Secretary –Film Board Tanzania .

Date: .....

Signature of Applicant .....

PART VI : COMMENT BY NEAREST TANZANIAN DIPLOMATIC MISSION

.....

.....

.....

FULL NAME OF THE OFFICIAL

.....TITLE:.....

Date: .....Stamp .....

(NB: Please fill all parts above. Failure may result in delay).

FOR OFFICIAL USE ONLY

PART VII : THE APPLICATION HAS BEEN APPROVED/NOT APPROVED

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- NB:
1. Permit will be issued only after payment is received
  2. Permit is valid for a maximum of three months only.
  3. Permit is valid only in Tanzania Mainland; not in Zanzibar
  4. Permit is obtainable in Dar es Salaam only. FILM BOARD TANZANIA

NAME OF THE AUTHORISING OFFICER

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TITTLE.....

SIGNATURE.....

DATE.....